

CP-3000 DST INSTRUCTIONS

1. Remove cover from clock.
2. Move switch from NORMAL to PROGRAM position.
3. Upper left corner of screen should display an 11. This indicates Column 1, Row 1 of the programming table.
4. Press the * key once to move to Column 2, Row 1 of the programming table. The screen now displays a small 21 in the upper left and 4 large digits. These digits are the Day Change Time for the clock as shown on the programming table.
5. These digits should be correct as they were programmed when the clock was installed. Press YES 3 times to move to Column 2, Row 2.
6. This is where the spring Daylight Savings Time is programmed. For 2007 and beyond it is the 2nd Sunday in March. Press the NO button until the 1st pair of digits show the proper month.
7. Press the YES button to move to the next pair of digits. Press the NO key until the proper date is selected. Press the YES button to select that date.
8. At this point all 4 digits should be flashing. Press the YES button to accept these dates and move to Column 2, Row 3.
9. This is where the fall Daylight Savings Time is programmed. For 2007 and beyond it is the 1st Sunday in November. Press the NO button until the 1st pair of digits show the proper month.
10. Press the YES button to move to the next pair of digits. Press the NO key until the proper date is selected. Press the YES button to select that date.
11. At this point all 4 digits should be flashing. Press the YES button to accept these dates and move to Column 3, Row 1.
12. Return the switch to the NORMAL position. The clock is now programmed with the DST dates for the current year.
13. These dates need to be programmed once per year as they do not update automatically.